

LONDON BOROUGH OF BRENT

FORWARD PLAN OF KEY DECISIONS

for the period 3 October 2015 to 31 January 2016

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

Decisions made by the Cabinet are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the Cabinet will meet and take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be considered by the Cabinet can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to committee@brent.gov.uk.

Should you wish to make representations regarding any matter on listed or that a report should be considered in public, please email Democratic Services at committee@brent.gov.uk or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)

Cllr Pavey (Deputy Leader)

Cllr Hirani (Adults, Health and Well-being)

Cllr Moher (Children and Young People)

Cllr Mashari (Employment and Skills)

Cllr McLennan (Housing and Development)

Cllr Denselow (Stronger Communities)

Cllr Southwood (Environment)

Publication Date: 18 September 2015

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Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
October				
<p>Budget strategy and financing update To note the update to financial planning assumptions following the Chancellor's July budget.</p> <p>KEY</p>	Cabinet	Chief Finance Officer	19 Oct 2015	Chief Finance Officer Tel: 020 8937 6528 conrad.hall@brent.gov.uk
<p>Update on transfer of the Independent Living Fund (ILF) To consider the implications and seek agreement on the way forward in the light of the devolvement of ILF funds to local authorities and the potential for this to be non recurrent.</p> <p>KEY</p>	Cabinet	Strategic Director, Adults	19 Oct 2015	Support Planning and Review helen.duncan-turnbull@brent.gov.uk
<p>Authority to award the Direct Payments Advice and Support Service Contract To approve the award of a Direct Payment Services contract which will allow the Council to offer a Support and Advice (general, employment and ongoing), Managed Account and Personal Assistant service provision.</p> <p>KEY</p>	Cabinet	Strategic Director, Adults	19 Oct 2015	Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Financial Inclusion To approve consultation on a Financial Inclusion Strategy to make Brent more financially inclusive, focussing on access to mainstream financial products and services, high quality debt advice and capability support for the most excluded.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	19 Oct 2015	Chief Operating Officer Tel: 020 8937 1516 Lorraine.Langham@brent.gov.uk
<p>Financial Report - August 2015 To note the overall financial position of the Council as at August 2015. The report will cover the following topics:- Revenue Budget Monitoring Summary; 2015/16 Savings; Council Tax & NNDR Collection Rates; Other Debt Analysis and Collection; and Capital Programme Monitoring Summary.</p>	Cabinet	Chief Finance Officer	19 Oct 2015	Operational Director, Finance Tel: 020 8937 2468 eamonn.mccarroll@brent.gov.uk

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<p>Fundamental Review of the Council Tax Support Scheme To note and approve the findings from the fundamental review of the Council Tax Support (“CTS”) Scheme undertaken.</p> <p>After carefully considering whether or not to revise the CTS Scheme, to approve the recommendation to retain the current CTS Scheme from 1st April 2016 and not to invite Full Council to revise the CTS Scheme for 2016/17.</p> <p>To note the potential matters for consideration affecting the CTS Scheme for 2016/17 and beyond.</p> <p>To approve a further review of the CTS Scheme during 2016/17 with a view to introducing any changes agreed by Full Council from 1st April 2017.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	19 Oct 2015	OD Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<p>Neasden Town Centre – Road Closures for Street Market To authorise the twice weekly closure of Neasden Lane between Birse Crescent and the North Circular Road slip to facilitate a street market.</p> <p>KEY</p>	Highways Committee	Chief Operating Officer	20 Oct 2015	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

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<p>Permission to consult on community schools admission arrangements 2017/18 To consider if the council should consult on proposals to amend the admissions arrangements for community schools for 2017/18</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	19 Oct 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 cate.duffy@brent.gov.uk
<p>A new model for Youth Services in Brent To agree a new model for youth services within the agreed council funding envelope of £414,000 per annum from 2016/17 onwards.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	19 Oct 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 cate.duffy@brent.gov.uk
<p>Bridge Park – Procurement Strategy for Architectural Design and Professional Services Appointments To approve the procurement strategy and commencement of the procurement process for architectural and professional services.</p> <p>KEY</p>	Cabinet	Strategic Director, Regeneration and Growth	19 Oct 2015	Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk
November				

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<p>Visitor Parking Permits; Price Increase To agree the price increase for visitor parking permits</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk
<p>School Place Strategy To agree the strategy for 2015 onwards.</p> <p>KEY</p>	Cabinet	Strategic Director, Children and Young People	16 Nov 2015	Operational Director, Early Help and Education Tel: 020 8937 3510 cate.duffy@brent.gov.uk
<p>Parking Strategy To approve an updated Parking Strategy to replace the Council's 2005 Parking and Enforcement Plan</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk
<p>Authority to tender contracts for local advice and guidance services To request approval to invite tenders in respect of contracts to deliver local independent advice and guidance services for residents.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Policy Team Tel: 0202 8937 1742 jon.cartwright@brent.gov.uk, Head of Policy and Scrutiny Tel: 020 8937 1045 cathy.tyson@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Approval to award Accommodation Based Respite Framework Agreements To award a number of framework agreements to providers that will deliver temporary replacement care allowing their unpaid carers to have a break.</p> <p>KEY</p>	Cabinet	Strategic Director, Adults	16 Nov 2015	Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk, sonia.plummer@brent.gov.uk
<p>Authorisation to continue participation in the London Sexual Health Transformation Programme Cabinet will be asked to agree to continued participation in the collaboration with other London boroughs in the London Sexual Health Services Transformation Programme. The LSHTP has demonstrated a clear case for change in the models of commissioning and provision of genitourinary medicine (GUM) services and is developing these new models.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Director Public Health Tel: 0208 937 6227 melanie.smith@brent.gov.uk
<p>LED Street Lighting and CMS Procurement To agree procurement of LED lanterns and a CMS following a competitive procurement exercise</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk

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<p>Stronger Communities - Building Community Cohesion To approve the strategy to build greater cohesion and understand among Brent's diverse communities.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Corporate Policy Officer Christopher.Young@brent.gov.uk
<p>Performance Report 2015/16 (Quarters 1 and 2) Report providing high-level performance information on the first two quarters of the financial year 2015/16.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Operational Director, Strategic Commissioning Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<p>Local Flood Risk Strategy To seek approval for the Local Flood Risk Strategy for Brent, which provides details of how the Council's duties under the Flood and Water Management Act 2010 (FWMA) and the Flood Risk Regulations 2009 (FRR) will be delivered.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

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<p>Proposals for setting up a shared service for ICT with London Borough of Lewisham To agree proposals for setting up a shared service for ICT with London Borough of Lewisham, to be established by the 1 of April 2016.</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Head of IT Service Transitions Tel: 020 8937 6080 prod.sarigianis@brent.gov.uk
<p>Play Streets To approve the temporary closing of residential roads to through traffic to give children the chance to play safely in their street.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	16 Nov 2015	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
December 2015				

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<p>Brent Cycle Strategy To note the consultation, and approve the Cycle Strategy developed to reflect the objectives of both the Brent Borough Plan and the Brent Long Term Transport Strategy 2015 - 2035. Both of these documents are important to the Borough in that they provide the strategic direction for investment that influences how funding is spent. Priorities and objectives have been developed following consultation with residents and key stakeholders regarding cycling and cycle infrastructure in Brent.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	14 Dec 2015	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<p>CCTV Strategy To agree the adoption of a new CCTV strategy for Brent.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	14 Dec 2015	PA - Environment and Neighbourhood Services Laura.Choo@brent.gov.uk, Community Safety and Emergency Planning Tel: 020 8937 3301 chis.williams@brent.gov.uk
<p>Shared Procurement Service To approve the participation in a shared procurement service with LB Harrow and possibly other councils.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	14 Dec 2015	Operational Director, Strategic Commissioning Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
January 2016				

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p>Commercial Strategy To approve a Commercial Strategy for the Council identifying key areas of commercialisation that will be followed. .</p> <p>KEY</p>	Cabinet	Chief Operating Officer	20 Jan 2016	Operational Director, Strategic Commissioning Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<p>Procurement Strategy To approve a Council Procurement Strategy setting out the direction of travel for the Council's procurement function.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	20 Jan 2016	Procurement Tel: 020 8937 1439 terry.brewer@brent.gov.uk
<p>Financial Report - November 2015 To note the overall financial position of the Council as at November 2015. The report will cover the following topics:-</p> <p>-Revenue Budget Monitoring Summary; 2015/16 Savings; Council Tax & NNDR Collection Rates; Other Debt Analysis and Collection; and Capital Programme Monitoring Summary.</p>	Cabinet	Chief Finance Officer	20 Jan 2016	Operational Director, Finance Tel: 020 8937 2468 eamonn.mccarroll@brent.gov.uk
February				

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<p>Physical Activity Strategy To agree and approve the Physical Activity Strategy and the action plan. This strategy plays a key role in addressing wider health agenda by working with communities in Brent to lead a healthy and active life.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	8 Feb 2016	Head of Culture Tel: 020 8937 3143 rashmi.agarwal@brent.gov.uk
<p>Performance Report 2015/16 (Quarters 2 and 3) Report providing high-level information on the middle two quarters of the financial year 2015/16 (Quarters 2 and 3)</p>	Cabinet	Chief Operating Officer	8 Feb 2016	Operational Director, Strategic Commissioning Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<p>Source London To approve entering into contract with BluePointLondon to manage, maintain and expand the EVCP network in Brent. The Electric Vehicle Charging Point (EVCP) network throughout London, previously run by Transport as Source London, is now operated by BluePointLondon. This is a pan-London initiative which supports our priorities in the Long Term Transport Plan 2015-2035.</p> <p>KEY</p>	Cabinet	Chief Operating Officer	8 Feb 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk